

## Rim Trail Domestic Water Improvement District Board meeting minutes

September 12th, 2015

Held at Whispering Pines Fire Department

**DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING**

The meeting was called to order at 2:09 PM

In attendance

Board: Dave McKibben, Bruce Johnson, Ray Tanner

District Manager: Don Ascoli

Public: None

By Phone: None

A roll was called-Chairman McKibben, Treasurer Ray Tanner, and Secretary Bruce Johnson were present and a quorum was established.

McKibben moved that the minutes of the prior meeting be approved; Johnson seconded. Minutes were approved.

District Manager's Report:

Routine activities since the last Board meeting were reported by Don Ascoli. There were three customer calls regarding water and one call regarding billing. Two new customers were added to make a total of 94. Two accounts were transferred to new owners and one Certified Demand letter was sent. Since the implementation of the Flat Rate the customers have saved \$240 in July and \$147 in August.

The Blue Stake effort with the City of Payson operators was reported. Markers were installed to indicate the crossings along Belluzzi Blvd. All but one crossing was found and marked.

Repairs and Upgrades were reported. A water leak was reported on Belluzzi Blvd on Thursday, July 23<sup>rd</sup>. Water operator fixed and stopped the leak. A loss of water pressure along Belluzzi Blvd and Sierra Vista was reported. A defective Pressure Reduction Valve was suspected and a new one was purchased. The cause turned out to be an open drain valve at a customer's home. Valve was closed and pressure was restored. On July 30<sup>th</sup> a contractor hit a buried line and it was capped to stop the leak. A water leak was noted at the meter of a customer and was repaired by replacing the union washers. A buried valve was found on Bridge Lane. It had no cover and the box was filled with dirt. It was cleaned and covered. It is planned to replace some of the valves along Belluzzi Blvd while the trench is being dug and the water is off. A discussion followed concerning the need for the District Manager and Water operator to be present during the process and whether the budget included the charges. Johnson pointed out that the Blue Stake operation discovered sections of the pipe that was shallow or exposed in the Bar

Ditch. Corrections were explained. Discussion about the need for two personnel to monitor the pipeline trenching continuously was continued. Tanner felt that the expenses were not warranted and McKibben agreed. It was concluded that the Water operator would only be used for an emergency, and the District Manager and Johnson would be there to oversee the trenching. The PRV could be returned to Bud's with a 30% restocking fee but it was decided not to return the PRV since it will be installed on the Belluzzi Main Water line as other repairs are made. An account with Central AZ Supply will be opened because they appear to be less expensive and have better resources.

Software was briefly discussed and the new 2015 version of QuickBooks was reported as being ordered and installed.

#### Treasurer's Report:

Treasurer Tanner briefly reviewed the budget and discussed a cap on the District reserves and a "Water Holiday" for the residents to show appreciation. A reserve of 6 months was discussed.

#### Chairman's Report:

No Report

Discuss and Take Possible Action related to:

The Distribution System mapping was reported and maps were examined. Version #3 is in the works. Map features were discussed and goals explained. Future updates will be reported each District meeting. It was decided to finish the mapping before additional markers are purchased.

Meeting with SRP October 28th to review water rights and CC Cragin water was discussed. A posting for the meeting was discussed. Johnson queried the need for a meeting to discuss the agenda. Tanner discussed the history of SRP meetings and our expectations. Ascoli will provide a brief outline before the meeting.

White Tail Knob tank was discussed. The tank of 10,000 gallons will supply the needs of the 13 users connected to the main line.

Turbidity issues were discussed and a flow diagram will be supplied to Conception to Reality for a proposal.

There was no one to speak during the call to the Public.

Tanner asked for records storage and Johnson volunteered to set it up.

Meeting was adjourned at 4:13.