

Rim Trail Domestic Water Improvement District Board Meeting Minutes
October 31, 2020

Held at Station 72 of the Whispering Pines Fire Department in Rim Trail

DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING

1. The meeting was called to order at 12:00 PM
2. Roll was called – Chairman Bruce Johnson (BJ), Parliamentarian Judy Scott (JS), Treasurer Ray Tanner (RT) via telephone, Secretary John Tanner (JT), Vice Chairman Will Regg (WR) were present, and a quorum was established.
District Manager: Don Ascoli (DA)
Public: Harry Jones (HJ), Larry Culver (LC)

3. BJ moved to approve minutes from 8-29-20 Board meeting, JT seconded. Minutes were approved

4-1). RT reviewed the Treasure Report – RT pointed out that the Treasurer’s financial updates are available on the Rim Trail Website, in the event you need more detail information. Report ending Sept 2020 and revised by DA, Total Income was \$24,131, we are \$2,146 over Budget, Administration and Water Operations Expenses at \$18,314, which is under Budget by \$2,189, Our Ordinary Income is \$5,816, under Budget by \$1,505, Net Income \$5,956 vs. a Budget of \$1,505. The District is over budget on Income by \$4,450. If need more detail, it is posted on the website.

4-2). DA on District Manager report: a) District Activity: For this last period, we had four ownership changes since last Board Meeting: 401 Belluzzi Blvd., 440 and 458 Rim Trail Rd. and 279 S Ranch Rd. b) There were three Blue Stake request since last meeting. c) Repairs and Upgrade Projects: Since Well #4 was put into service mid-July, we have pumped 130,000 gallons into our water system. The large DF tree that fell last December near our lift station in the East Verde – was removed last week. Total cost was \$1,793 which will be split between two adjacent neighbors and our District. District will pay roughly \$600. District was notified by resident at 2472 FSR 32 that there was water in the ditch and upon inspection, discovered an irrigation leak which was promptly repaired by owner. The annual Lead/copper water sampling and testing for ADEQ compliance was completed and results were given to the 5 residents who participated in this annual testing. Maximum lead level allowed is 15 ppb and all 5 residents were less than 2 ppb. District Election is On Nov. 3rd – Candidates for the Board of Directors: JT Driscoll, Jeffery Manley, Matt Patterson, William Regg and John Tanner. District Water Line Map has been updated.

5a) Update on Well #4: We are currently about \$26,000 under budget with an additional roughly \$10,000 to spend, which still puts us way under budget, all good news. The electricians to install components and internal wiring next week, remainder of trenches will be backfilled next week and final rock spread on the driveway. DA expects APS to pull wire and make final connections with electric meter in two weeks. Fencing will be installed during this time. Gila County to make final inspection of well house by end of November. Well and water line will be sanitized and tested again for ADEQ compliance in the first week of December. We expect to receive Approval of Construction from ADEQ by the middle of December so it can be put into production. Current Well #2&3 produce 7-8k gallons per day vs. output of new Well #4 is 600/gph and 14,000gpd. DA/we can’t guarantee that output forever, but that is what it is now. Original test showed capability of pumping 25gpm but we only pump 10gpm because of the uphill incline to raise water to storage tank.

5b) Updates on Google Hang out or Google Meet or purchasing of Zoom meet: After discussion a motion was made by WR to order subscription for one month on ZOOM and test it for the next meetings. WR pointed out that Zoom allows dial in numbers and do not need band width to use, we can use via a land line and everyone can use for dial in access which is a 1-800 number. RT second the motion. The Zoom access will be accessible to public when ever we have a meeting at the Fire House via phone. The subscription would be \$15/month. Motion passed unanimously. We will use this Zoom access for next meeting.

5c) Consideration of alternative method of implementing the high gallon usage rate when a customer has exceeded the 36,000-gallon annual limit. Per DA the customers that have used more than 36k gallons/year – is 21 customers in which the District collected around \$1500 dollars over 5-year period. The proposal is to make standard rate effective at the time when the customer exceeds 36k for the year. The standard rate will change to the flat rate after the first 12 month Fiscal Year usage comes under 36k.

12:42pm short break to close garage doors.

12:48pm resume meetings. Going forward – once the running total reaches 36,000 gallons in a certain month, the customer’s rate is changed to the (Standard) volume usage rate and remains at that rate until they attain a water usage under 36k gallons in a fiscal year at which time they will be changed back to the flat \$70/month rate. WR and DA will confirm wording on rate. Board to revisit Rates at next Rate Adjustment Hearing.

5e) Discussion and approval of new Agreement for Water Operator for the District: WR asked for example of emergency services at \$75/hr. DA emergency services is a call at 2:00am about a leak in the road and need attention right away. DA has not used this emergency rate up to now. The additional services are shown on the contract because DA cannot predict the number of events and it is hard to average into base rate. After discussion there was unsettled debate about DA authorizing own additional charges not to exceed \$500 for Non-Operational Services and \$2,000 for Emergency Service. At this time, it was stated that we would allow this because there is set limits of \$500 and \$2000. DA confirmed that he has a Grade 2 Certification. RT pointed out that our District charges one of the highest rates in the area. RT suggest it would be good business practice to get other proposals for District Operators, to confirm we are where we should be on these rates. BJ supported this idea and that it will be a Board ACTION item to get additional quotes for District Operator before end of Fiscal year. DA to provide his Certification to Board. WR made motion to accept District Operator Agreement as written (revising to 8 months) ILO of 12 to tie in with Fiscal Year timing July 1. BJ second the motion. Motion passed unanimously. Clarification Board to seek additional contract proposals for District operator, add ACTION item.

5d&f) Update on procuring a WIFA loan for upgrades to the water system. Discussion of need to provide scope of work defined to submit for loan.

BJ interjected with suggestion for Four Person Committee: Two board members, District Manager, volunteer from Community to Draft 5-year plan to refurbish infrastructure, prioritize and complete within budget. Items include Replace WT knob tank, refurbish tank #1, Replace old service pipeline, install new water meters, refurbish filtration plant to remove turbidity from CC Cragin river water, develop new water source private well and Procure WIFA loan to cover expenses. Suggested for a January once new Board is voted in. WR pointed out that we need to proceed with applying for a WIFA loan and what do we need to do that. DA pointed out we need a Resolution from the Board, listing Name of the project and assign dollar numbers. Board agree to reconvene withinin next 2 weeks to confirm Items proposed on WIFA Loan and amounts and submit signed Resolution. Loan request to currently include WT knob tank replacement, recondition tank #1 and replace water meters with remote meters. DA will present to the Board in next couple of weeks (before 11/19) so the Board can approve it for loan application submittal ASAP.

RT suggested to get letter off to SRP to follow up on our counteroffer to them several years ago. BJ added to Action item upon himself to get letter back to SRP on this and get a response from them.

6) Call to Public – no public input

7) No executive session.

JT motioned to close meeting at 2:20pm, WR 2nd motion.

Meeting Adjourned at 2:20 PM.

Respectfully submitted,
John Tanner
Secretary