

Rim Trail Domestic Water Improvement District Board Meeting minutes

June 2nd, 2018

Held at Station 72 of the Whispering Pines Fire Department

DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING

The meeting was called to order at 1:12 PM

Board Members present: Bruce Johnson, Ray Tanner, Judy Scott, Dave McKibben via telephonic

District Manager: Don Ascoli

Public: None

A roll was called – Chairman Bruce Johnson, Vice Chairman Dave McKibben, Parliamentarian Judy Scott, Treasurer Ray Tanner and Secretary John Tanner were present, and a quorum was established.

Bruce introduce a brief discussion on action items not included in agenda

Dave McKibben moved that the minutes of the prior meeting be approved; Ray Tanner seconded.

Minutes were approved.

Don Ascoli gave a District Manager's report, referencing the printed notes he distributed at the meeting and via email. There have been 2 Blue Stake request since last meeting. Ascoli reported on the 136 Orchard Lane meter. The meter is scheduled to be moved outside the coral fence June 5th. There was discussion that Johnson and J Tanner would follow up with owner to verify scope of project and cost to owner prior to start of work to make sure everyone is on same page. This project is estimated to take 3 hours at the cost of \$500-600. Customers downstream will be notified of water-shut off period of repair. Ascoli reported spending too much time keeping the Chlorine Analyzer working properly. He wanted the Board to consider entering in annual maintenance agreement with HACH at a cost of \$1157/year. This will be put on agenda for next meeting. District will be converting to Quickbooks Pro which should reduce our software cost. Don is still working on clean up phase on district valves for mapping software. Ascoli will be attending workshops in June on Water Loss Reduction and Water Loss Accountability. We were also reminded, board members up for re-election need to get their paper work starting July 9th.

Ray Tanner gave Treasurer's report indicating for the year we are under budget in the Administration side about \$2000 and over budget in the Water Operation side by about \$6100. Most of which was "repairs, maintenance and supplies". DA explained the big hit on that cost is the surface water testing and the one big break in water line. Ray reported for the year we are at a Net Loss of about \$4300. On the Balance sheet side ~~of it we are at our cash position is~~ \$87,102 vs. same time last year at \$91,218.

John Tanner motioned to recess to have the Budget and Rate Hearing, Ray Tanner seconded the motion. Motion was approved and at 1:50 PM we moved to recess for B&R Hearing.

Proposed Rate & Fee discussion led to a motion by R Tanner to discuss lowering the base rate to \$70/month, J Tanner seconded the motion. After much discussion, the motion was passed 4-1 to reduce the base rate by \$4.00/ month to \$70.00/ month and raise the Security Deposit from \$150 to \$250.

After discussion on the proposed budget, R Tanner made a motion based on the revised rate to approve the budget, J Tanner seconded the motion; motion was passed unanimously to accept the proposed budget. It was decided to add to next meeting agenda – discussion on tax rate increase to help compensate the current rate.

R Tanner made a motion to close the hearing and reconvene the regular meeting; D McKibben seconded the motion. Motion carried unanimously and at 2:28 PM we reconvened the regular session.

Ascoli's report on Turbidity needed to be postponed to gather more information and can report to Board in another week so. Discussion on Hydro-Geologist (subcommittee of the Board consisting of BJ, RT and DA) discussed engaging an HG to analyze sub-flow or non-Sub-flow between the river and our wells. Don's latest quote for HG was \$3500. It was decided that RT and DA would obtain an Electronic Activity Meter for pennies on the dollar and test EA, PH, Temp and DS our selves and get a sense for the Board on Sub-flow vs. Non-S-F.

No calls from the public

Items for Agenda on next meeting: Discussion on tax rate increase, Chamber of Commerce involvement, Consider Maintenance agreement with HACH for Chlorine Analyzer, Turbidity Report...

JT made motion to go into Executive session on Water Rights; JS seconded it. Motion passed.

Close Executive session at 2:44 PM and resume regular session.
BJ adjourned this meeting at 2:45 PM.