

Rim Trail Domestic Water Improvement Special District Board Meeting Minutes

September, 24 2022, Held at Whispering Pines Fire Station 71

RTDWID Minutes Draft until APPROVED at 11/17/22 Meeting

1. The meeting was called to order at 12:03 PM

2. Roll was called – Chairman Bruce Johnson (BJ), Treasurer Ray Tanner (RT), Vice Chairman Will Regg (WR), Secretary John Tanner (JT), were present and a quorum was established. Parliamentarian Jeff Manley delayed (JM)

BJ announced at beginning of meeting that he would have to depart early so WR led the meeting.

District Manager: Mario Ascoli (MA)

Public: Buddy Rice (BR) and Harry Jones (HJ), Jesse Richardson vis teleconference

3. Approval of Minutes of Prior Meeting on 8/5/22: BJ motioned to accept minutes and WR 2nd motion – motion passed unanimous. Approval of Minutes of Prior Meeting on 8/3/22: RT motioned to accept minutes and WR 2nd motion – motion passed unanimous.

4-1 Treasure Report: Income for July August was \$13,970.17, Administrative Expense was \$5,092.70, Water Operations Expense was \$10,562.28, Total Expense = 15,654.98 (Includes 3,125.48 of non-cash depreciation expense), Profit (Loss) was (1,654.81) mostly showing in depreciation.

4-2 District Manager's Report: MA reporting the leak at Osborn property has been repaired. MA had to caution two owners that there water was leaking and they/we all need to remember to shut our water off when we leave our residence. One of the owners generated about 10,000 gallons of loss. There was one Blue Stake request on Box Elder. On Current Projects: The install of AMI Meter for Beluzzi Main Line will happen this Fall, the install of pump at Draw station or WTP and the addition of larger concrete meter box at Mark Pond's driveway will all be handled by new proposed manager, Dan Utz this Fall. The Ongoing Projects: We have a contract for the WTK tank replacement that is currently being reviewed by RT and WR. In recent contact with the AEDQ Rep, he indicated we need drawing for the tank – it wasn't clear if that was for certain, but MA will be confirming with them. If we do need them MA will talk to Primary Construction to see if they can't draw them up for us. On the WIFA AMR/AMI meters, we have 3 bids but our recent pricing for meters from Ferguson is at \$60,000. We are covered for that in our loan, but the install price is higher too and planning on being able to make up for the difference from the pricing on original two projects and the tank replacement, which there was some price savings on those projects. On Well 2 and 3 AMR/AMI meter replacements MA to follow up with Ferguson for pricing. Future Projects: 1) Turbidity test at WTP we will be consulting Michael Plough to fix the turbidity issue. 2) Install booster pump at Well #3 and WTP, need to add new fins on existing pump. 3) We need to test Generac generators at Will #3 and WTP, this is yearly maintenance. 4) MA is suggesting we plan to get the chlorine tanks in a separate building from Well house, they are causing corrosion to the metal parts. 5) The pressure tank at WTK, we need to get current pressure reading and get that installed. 6) Pressure tank at WTP/Harvest main tanks, need to keep 20 psi at the residents. 7) Pressure Level Sensor on all tanks – these are used to automate the system and have better monitoring of water supply. 8) Add automatic switching of wells – again to automate the system and better monitoring of the water supply. 9) Re-plumb Well #2 and 3, possible issues there that could occur because they have been around so long. Other: Through RT vigilance we are waiting on response from a Chase rep but are finally going to get the ACH issue resolved and we will be able to initiate an automatic payment system. BJ asked about the status of WTK tank replacement, RT reported he is waiting on final details to get answers, he was able to sift thru several cost saving points. BJ pointed out that we have a time limit on WIFA and asked for a time limit on finalizing contract. RT indicated should be able to approve final contract by end of coming week. MA also indicated we need to confirm the drawing requirements or not from ADEQ. If required, it would be better to have those approved before we start. MA gave water depth update of Well #4, currently it is hanging around 75'. That is down from our original reading of 66.3' prior to our using it but since May 2022 it is stable in the 75' range. MA will be checking the other well depths as well. WR asked for dates on installing AMI meter for Beluzzi main line, MA indicated that would be on of the first things Dan Utz (DU- proposed new DM) will do and he will get some dates from him. WR also asked about dates on installing new pump at Draw station for WTP, MA will get together with DU and get dates regarding the Concrete Meter box at Pond residence, MA indicated it will be one of the first projects DU completes. WR asked status of bids on water meters and MA indicated he is waiting on final numbers of WTK tank replacement so he can better manage budget on meter install expenses. WR pointed out there is a time limit on this the WIFA loan and asked to look at bids on next meeting. The question came up on what the time limit is - it was said to be 2 years. However, MA believed it to be longer that that according to Lindsey at WIFA and MA will verify that with her.

5 Discuss and take possible action related to:

- a. Meet and interview the proposed person to take over for Mario as operator and/or District Manager: MA provided resume for Dan Utz (DU) and he seems to have all the wastewater and water operator experience, certifications and background to do the job. DU would be assuming Ascoli Enterprises. MA has been familiarizing DU to our system and he is familiar with the scope of work required. MA was asked if he was ok with the pay associated with this work and MA had told him about any negotiating for the pay would have to take place with the Board. DU was unable to join us for this meeting and MA was encouraging us to reach out and talk to him and get to know him. MA would like to make sure we are comfortable with him. He will be doing some near-term contract work for MA at our district and that will be an opportunity to evaluate our consideration for contracting him for our new DM. MA will get some dates on Mark Pond project and when he can get together on WTP from DU. DU would be working under contract with Ascoli we would invite that for a contract review with the Board.
- b. Finalize the District Manager and Water Operator Contract: We currently don't have and are under a month-to-month contract with MA.
- c. Discuss and take possible action regarding solar power system for Well #4: RT presented a quote from Off Grid the heater, lights, or chlorinator. Power Systems and New Grid Inc. The quote came in at \$30,423. WR basically it can run the pump but not anything else. RT understood it to be able to run chlorinator and he will verify that. The purpose of going solar is for emergency if the grid goes down. The quote does not provide battery backup. Question came up to look at propane generator options. RT agreed we ought to look at other back-up options but the advantage of going solar is that it has the benefit of reducing our power usage bill. WR to investigate alternate propane generator and RT will verify operations of chlorinator during operations. Also, can we increase wattage on collector to run other aspects of well.
- d. Discuss and take possible action in regard to what the District will be doing for the upcoming Board election and what has been done to date: MA reporting on gathering at HJ house, MA will do an email blast and attach copy of ballot request and information on candidates and required deadlines.
- e. The annual accountants review question carried over from 8/3/22 agenda items: RT asked about this because he has request from members of the community and in his opinion, it is an unnecessary \$500 to \$600 dollar expense. The accountant is not guaranteeing or verifying anything. It doesn't certify the books and if it did it would cost excessively more. WR agreed and made a motion that we don't require an annual accountant review of District numbers, JM 2nd the motion. Discussion followed and HJ felt it was a standard practice and gives some protection to the board and the public seems to have some comfort knowing it is done. RT pointed out that it doesn't offer any protection and the bank, WIFA or County isn't asking for it. WR asked for a vote – motion passed unanimously. JM asked if we had officers' insurance as Board members and it was verified that we do. JM will review D and O insurance and make sure there is no requirement to do so.

6. Call to Public: No comment from public BR, JR or HJ.

7. Call to staff and Board for non-agenda updates and recommended topics for future meetings:

- a. Review AMI meter bids
- b. Finalize the District Manager and Water Operator Contract once it is submitted
- c. WTP facility as a general topic and possible actions.
- d. General discussion on water rights action with SRP and the determination on the NDA.

8. No Executive Session

9. Potential schedule for next Board Meeting: Saturday 9/11/22, 12 or 19/22 at 12:00 PM at preferably via Zoom. We will follow up with email to confirm.

10. WR request motion to adjourn, JT motioned to adjourn and JM 2nd, motion passed unanimously.

Meeting Adjourned at 1:39 PM

Respectfully Submitted

John Tanner

Secretary