

Rim Trail Domestic Water Improvement District Board meeting minutes

May 27th, 2017

Held at Whispering Pines Fire Department Station 72

DRAFT UNTIL APPROVED AT THE NEXT BOARD MEETING

The meeting was called to order at 1:00 PM

In attendance:

Board: Dave McKibben, Bruce Johnson, Ray Tanner, Judy Scott, John Tanner

District Manager: Don Ascoli

A roll was called-Chairman McKibben, Treasurer Ray Tanner, Judy Scott, John Tanner were present and Secretary Bruce Johnson was present telephonically. A quorum was established.

McKibben moved that the minutes of the prior meeting be approved; John Tanner seconded. Minutes were approved.

District Manager's Report: Ascoli reported the District activity since the last meeting.

There were twenty three customer calls and seven Blue Stake requests. The new line locator was used and is proving its worth.

There was a power outage at the filtration plant. APS installed a new conduit and cable. During the process of repair a missing valve was discovered.

One water meter was replaced and four were repaired.

A shutoff valve was repaired at FS Rd. 32.

There was a break in a water line at a customer's valve. It caused the loss of 100,000 gallons of water.

Automated water billing is in effect, with 30 customers on the program.

The District computer malfunctioned and was replaced.

Blue markers are installed to show the location of valves and lines. Mapping will continue with street addresses added.

The current status of the C.C. Cragin water line project was reported. The pipeline and new filter plant at Houston Mesa will be completed by July, 2018.

Ascoli briefed the Board about the classification as a Community Water System. Rim Trail now has 20 full time resident homes and 45 full time residents. Ascoli briefed the Board on the additional forms of water testing required.

Chairman McKibben called upon Treasurer Tanner for a Treasurer's report.

Tanner briefly reviewed the budget which was published on the website. He discussed the future expenses relating to water rights issues and turbidity mitigation.

A discussion of District By-laws was entered into, with an explanation of their origin and purpose put forth. Johnson explained the rationale for making the suggested changes. The main concern was regarding the need for a CPA review of the ledger, versus an Accountant's review. John Tanner suggested some wording changes for clarification. McKibben motioned that the suggested changes be accepted with the wording changes; Ray Tanner seconded; the motion was carried.

The Board member positions were discussed and defined. Two new positions were created by the Bylaws changes and were included in the discussion.

Johnson motioned that the Board member positions be filled as follows:

Dave McKibben, Chairman; Ray Tanner, Treasurer; Bruce Johnson, Secretary/Clerk; John Tanner, Vice Chairman; Judy Scott, Parliamentarian.

McKibben seconded; the motion carried.

The proposed 2016-2017 Budget was reviewed and discussed. Ascoli explained the changes from last year and requests for this year. In addition to the repairs to the White Tail Knob tank and the turbidity mitigation, he asked for two new meters to be placed in the main lines for water usage troubleshooting purposes. He also explained the age of the household meters and possible inaccuracies, costing the District income. Ascoli will get hard numbers for the major projects, and Board approval before ordering them. McKibben motioned to approve the proposed budget as presented and accept it as presented, pending the resolution of the question about the need for a second meeting to give it formal approval. It was seconded by John Tanner; the vote was unanimous and the motion carried.

A tentative date for the budget approval meeting was set for the 10th or the 25th of June, to be a phone-in meeting.

There was a call to the public, with no response.

A short discussion of the proposed rate schedule was begun. McKibben motioned to approve the proposed Rates and Fees; Judy Scott seconded; the vote was unanimous and carried.

The Board meeting was ended at 3:55.

Bruce Johnson, Secretary.